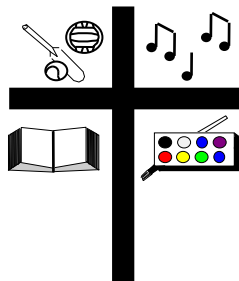


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we **A**chieve, we **B**elieve, we **C**are

Dear Parent/Carer

New for Autumn Term: Online payments to school with School Spider!

We are pleased to announce that from Autumn Term 2018 we will be accepting payments online for school meals, trips, After School/Breakfast Club and more, using a secure service through School Spider. We believe that this will give parents a **more flexible** and **convenient** way to pay for school meals and trips.

School Spider Parent Payments will be live at school on 4th September and from this date we will **no longer accept cash payments** other than snack money. We will however, **continue to accept cheque payments**.

Making secure payments online using your credit or debit card

School Spider Parent Payments offers you the freedom to make payments 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available. Your account is secure using your **unique** username and password. School Spider uses leading technology to process card transactions securely. **All communication with the bank is encrypted and neither School Spider nor the school have access to your card details.**

- **How can I check that it's secure?**

Standard website addresses begin with *http*: the address for a secure site will always begin with *https*. You will also see a padlock at the bottom/top right of the screen on our login page and after you have logged into your account; never enter your card details or personal data on any web page whose address does not start *https*.

School Spider have been certified for PCI DSS (Payment Card Industry Data Security Standards).

- **Which cards can I use?**

School Spider Parent Payments accept MasterCard, Visa credit cards, and Maestro, Switch, Delta, Electron, Solo and Visa debit cards.

- **What about our personal information?**

School Spider holds a very limited amount of information about you and your child solely for the purpose of administering your account. However they do not use your personal information other than for supporting the school. They do not share or give information to any other organisations. They operate under strict guidelines under GDPR. If you wish to see a copy of the School Spider Privacy notice please contact the School office.

School Spider will NEVER contact you by phone, email or mail and ask you to divulge confidential information like passwords or card numbers. If you are ever contacted by someone claiming to be from School Spider, please contact us immediately.

Yours sincerely

Heather Harris
Headteacher

